

RET Participant Timeline | Year 1

Date	Event/Task
February 15th	<ul style="list-style-type: none"> ● Submit application materials <ul style="list-style-type: none"> ● Application form, CV/resume, research proposal, and letter of recommendation
Mid-March	<ul style="list-style-type: none"> ● If accepted to the program you will receive an email notification ● Reply to this notification to formally accept or decline your position
May	<ul style="list-style-type: none"> ● Complete the basic safety trainings modules (online) <ul style="list-style-type: none"> ● Additional online training modules may be required for the specific lab you are working in. These will be completed as directed by your PI in late May/early June. ● Email a screenshot of the completed trainings modules to Phil (engen010@umn.edu)
Late May-Early June	<ul style="list-style-type: none"> ● Receive your placement with a PI/graduate student ● Schedule a meeting and meet with your PI/graduate student to discuss project ideas and goals and develop a plan for the summer months
June/July/August	<ul style="list-style-type: none"> ● Complete 6 weeks of research experience and curriculum development
Late July	<ul style="list-style-type: none"> ● Submit your registration and abstract for the poster session
First Thursday of August	<ul style="list-style-type: none"> ● Submit your poster for printing <ul style="list-style-type: none"> ● Fabric printing or paper printing
Second Thursday of August	<ul style="list-style-type: none"> ● Attend and present your poster at the Summer Undergraduate Research Expo (SURE) <ul style="list-style-type: none"> ● 3:30pm-6:00pm
Second Friday of August	<ul style="list-style-type: none"> ● Mississippi River boat cruise (optional) <ul style="list-style-type: none"> ● 6:00pm-9:00pm
Mid November	<ul style="list-style-type: none"> ● Participate in a video call to choose dates for spring student poster session
Mid January	<ul style="list-style-type: none"> ● Participate in a video call to check-in on project progress/needs
Mid January-May	<ul style="list-style-type: none"> ● Plan with your students and school for participation in the spring student poster session
Mid May	<ul style="list-style-type: none"> ● Attend the spring student poster session with your students

RET Participant Timeline | Year 2

May	<ul style="list-style-type: none"> ● Complete the basic safety trainings modules (online) <ul style="list-style-type: none"> ● Additional online training modules may be required for the specific lab you are working in. These will be completed as directed by your PI in late May/early June. ● Email a screenshot of the completed trainings modules to Phil
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	(engen010@umn.edu)
June/July/August	<ul style="list-style-type: none"> • Complete 6 weeks of research experience and curriculum development
July 31st	<ul style="list-style-type: none"> • Submit your registration and abstract for the poster session
First Thursday of August	<ul style="list-style-type: none"> • Submit your poster for printing <ul style="list-style-type: none"> • Fabric printing or paper printing
Second Thursday of August	<ul style="list-style-type: none"> • Attend and present your poster at the Summer Undergraduate Research Expo (SURE) <ul style="list-style-type: none"> • 3:30pm-6:00pm
Second Friday of August	<ul style="list-style-type: none"> • Mississippi River boat cruise (optional) <ul style="list-style-type: none"> • 6:00pm-9:00pm
Mid November	<ul style="list-style-type: none"> • Participate in a video call to check-in on project progress/needs
Mid January	<ul style="list-style-type: none"> • Participate in a video call to choose dates for spring student poster session
Mid January-May	<ul style="list-style-type: none"> • Plan with you students and school for participation in the spring student poster session
Mid May	<ul style="list-style-type: none"> • Attend the spring student poster session with your students